



FINNEY COUNTY

KANSAS

BID DOCUMENTS & SPECIFICATIONS

2026 Contracted Mowing, Trimming, and Treatment Services for Finney
County Grounds

Building Maintenance Department

Nolan Thill, Director of Building Maintenance & Special Projects

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INFORMATION FOR BIDDERS

1. INVITATION TO BID

Finney County, Kansas (County) hereby solicits sealed bids from qualified and responsible contractors to provide mowing, trimming, edging, and grounds treatment services for designated County-owned facilities in accordance with the specifications set forth herein. **Bid opening will be Friday, March 6 at 1:00 p.m. in the 1st Floor Conference Room at the Administration Building. 311 North 9th Street, Garden City, KS 67846.**

2. SCOPE OF SERVICES

The successful bidder (Contractor) shall provide routine grounds maintenance services including, but not limited to:

- Mowing turf areas
- Trimming and edging around buildings, sidewalks, curbs, trees, and fences
- Blowing off sidewalks, parking lots, and entrances
- Removal of grass clippings from paved surfaces
- Maintaining a neat and professional appearance

3. TERM OF CONTRACT

One (1) year commencing November 13, 2026, subject to approval by the Board of County Commissioners.

4. SERVICE SCHEDULE

Weekly, bi-weekly, or monthly services from April 1, 2026, through November 13, 2026, weather permitting. County may adjust the frequency as needed.

5. GROUNDS TREATMENT REQUIREMENTS

A. Pre-Emergent Weed Control

- Spring application (April)
- Fall application (October)

B. Post-Emergent Weed Control

Applied as needed May–September to control regional weeds.

C. Fertilization Program

- Spring (May or June)
- Summer (July or August)

D. Application Standards

Licensed applicators, weather-appropriate conditions, no overspray, coordinated with County staff.

E. Documentation

Provide date, product, rate, and area treated upon request.

6. BIDDER QUALIFICATIONS

Commercial or municipal experience, proper equipment, and compliance with laws required.

7. BID SUBMISSION REQUIREMENTS

Include Exhibit B, insurance, references, qualifications, equipment list, and signatures.

8. INSURANCE REQUIREMENTS

- \$1,000,000 General Liability
- Workers' Compensation
- Automobile Liability (if applicable)

County named as additional insured.

9. EVALUATION AND AWARD

Award based on cost, qualifications, performance, and references. County may reject any or all bids.

10. SUBMISSION DEADLINE

Date: Friday, March 6, 2026

Time: 12:59 p.m.

Delivered to:
Nolan Thill, Director of Maintenance & Special Projects

311 North 9th Street
Garden City, Kansas 67846

nthill@finneycounty.org

11. QUESTIONS

Name: Nolan Thill
Title: Director of Maintenance & Special Projects
Phone: 620.272.3594
Email: nthill@finneycounty.org

12. SITE INSPECTION

Encouraged upon request.

13. COMPLIANCE WITH LAWS

Contractors shall comply with all laws and regulations.

14. INDEMNIFICATION

Contractors shall indemnify and hold harmless Finney County.

15. INDEPENDENT CONTRACTOR

Contractor is not an employee or agent of the County.

16. GOVERNING LAW

Kansas law governs this RFB.

17. AWARD SUBJECT TO APPROVAL

Subject to Board of County Commissioners' approval at the March 16th Board of County Commissioners meeting at 8:30 a.m.

NONDISCRIMINATION CLAUSE

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

EXHIBIT A – FACILITIES & ACREAGES

Facility	Estimated Acreage
Administration Building	0.19
Attorney's Office	0.07
Courthouse	0.74
Law Enforcement Center (LEC)	0.12
JDC & CSC	0.45
Impound Lot	0.22
Health Department	0.18
Public Works	0.11
Finney County Library	0.90
K-State Research & Extension Office	1.70
Total Estimated Acreage	4.68 acres

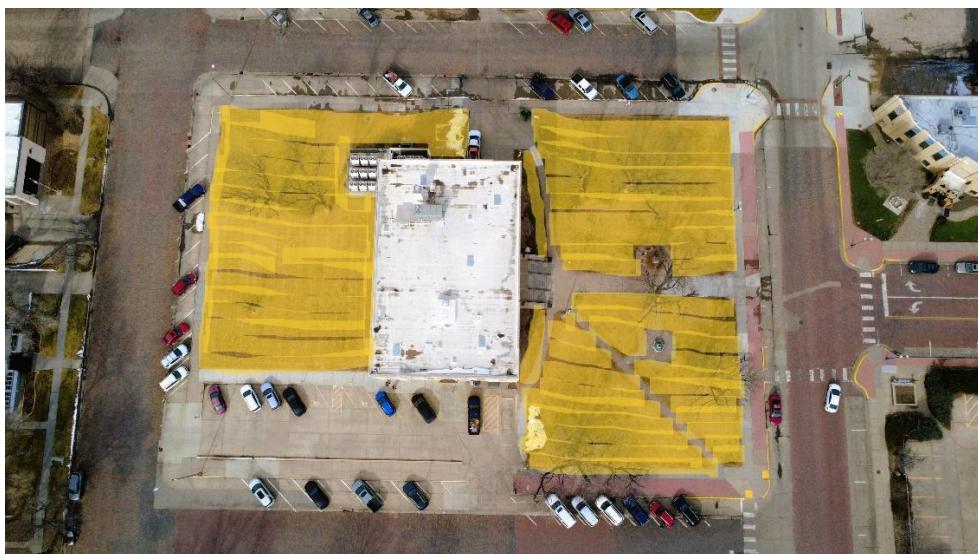
Administration Building



Attorney's Office



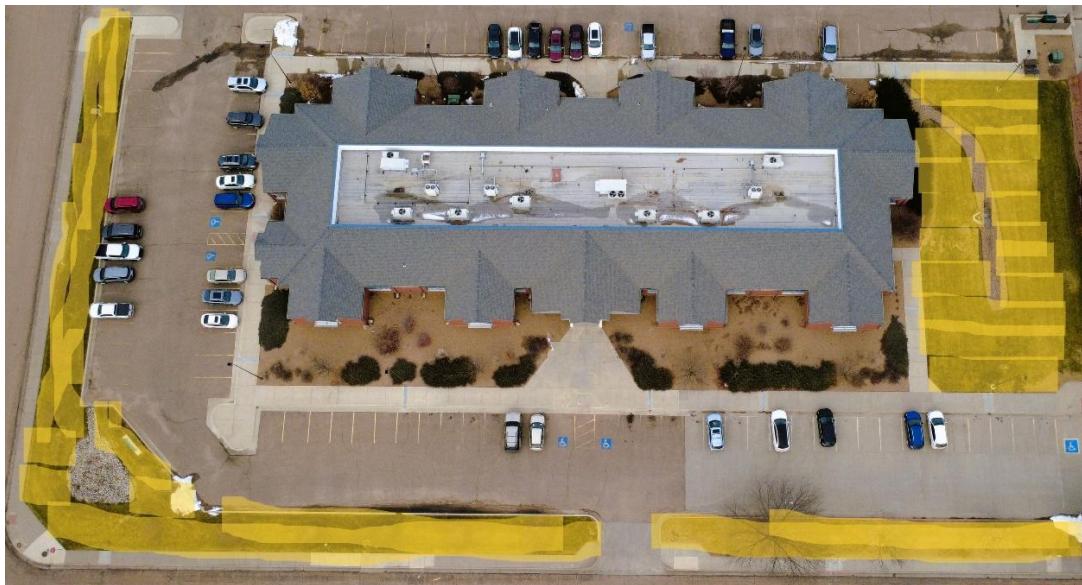
Courthouse



LEC



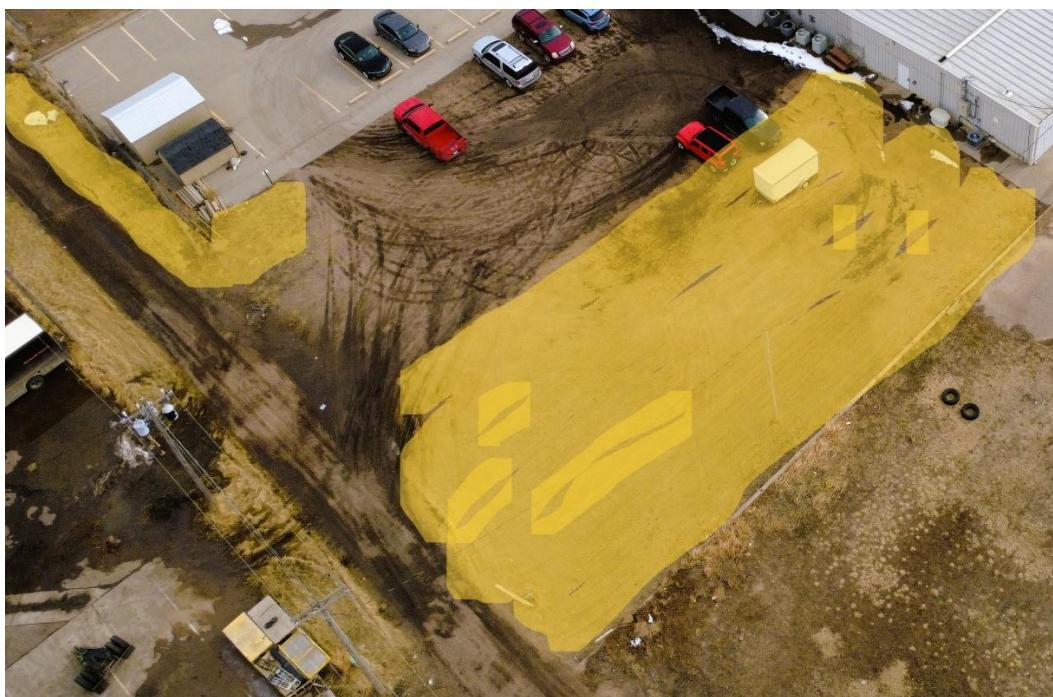
Community Corrections (CSC) & Juvenile Detention Center (JDC)



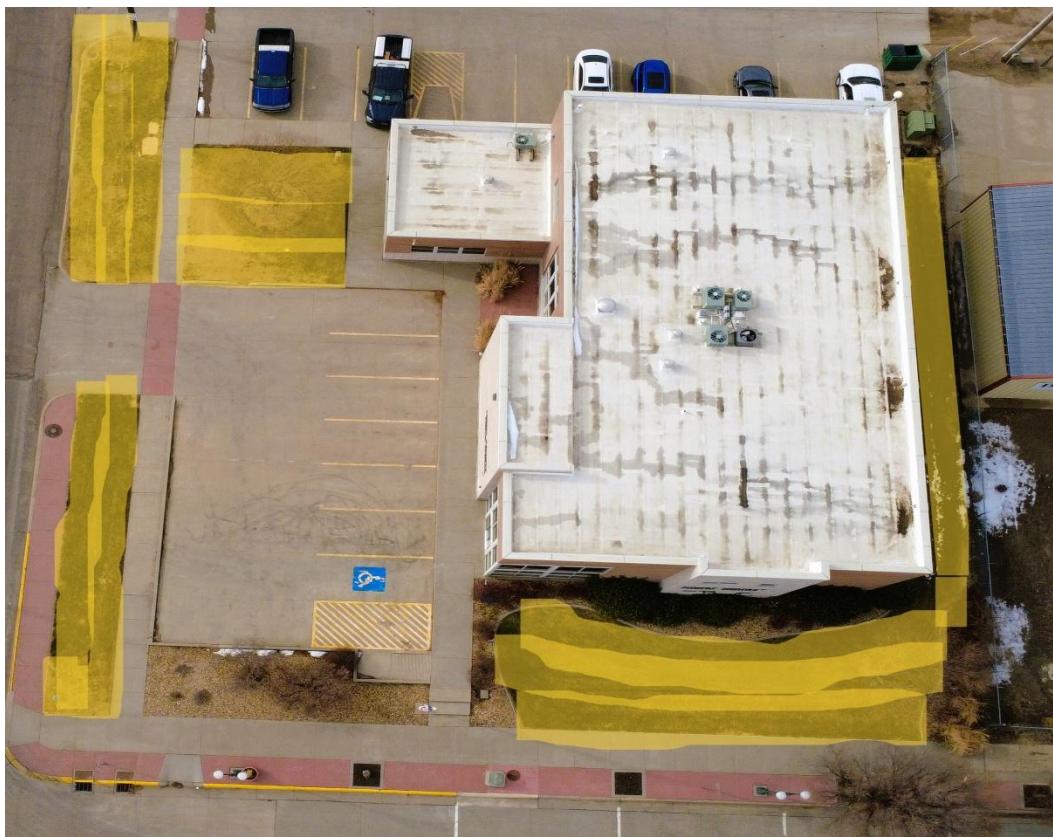
Impound



Health Department



Public Works



Finney County Library



KSU Extension Office



EXHIBIT B – BID PRICING FORM

1. BIDDER INFORMATION

Company Name: _____

Address: _____

Contact Person: _____

Phone: _____

Email: _____

2. PRICING – MOWING SERVICES

Facility	Acreage Price per Cycle (\$)	Monthly Price (\$)	Seasonal Total (\$)
Administration Building	0.19	_____	_____
Attorney's Office	0.07	_____	_____
Courthouse	0.74	_____	_____
LEC	0.12	_____	_____
JDC & CSC	0.45	_____	_____
Impound Lot	0.22	_____	_____
Health Dept	0.18	_____	_____
Public Works	0.11	_____	_____
Library	0.90	_____	_____
K-State Extension	1.70	_____	_____
TOTAL	4.68		

3. PRICING – GROUNDS TREATMENT SERVICES

Service	Unit Price (\$)
Spring Pre-Emergent Application	_____
Fall Pre-Emergent Application	_____
Post-Emergent Weed Control (Seasonal)	_____
Spring Fertilization	_____
Summer Fertilization	_____

4. CERTIFICATION & SIGNATURE

Total Seasonal Bid Amount (All Services): \$_____

Authorized Representative (Printed): _____

Signature: _____

Title: _____

Date: _____