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MEMO

Project: Finney County Fairgrounds Receptacle Addition

Project No: 24008

Date: April 29, 2024

To: Potential Bidders for the
Referenced Project

From: Brad Ross
Orazem & Scalora Engineering, P.A.

The following memo constitutes Addendum No. 1 for the referenced project. Addendum No. 1 is a part of the Contract Bid and Construction Documents. The following items are included in this addendum:

1. Attached are the pre-bid conference minutes and attendance roster.
2. Reference sheet E2, change location of the new panelboard. See sheet E2.



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Pre-Bid Conference Minutes

April 24, 2024

Project Name: Finney County Fairgrounds Building – Receptacle Addition
Project Number: 24008

Introductions, Sign-Up Sheet

- Project Engineer: Brad Ross, Orazem & Scalora Engineering
- Structural Engineer: Mark Hodges, Dudley Williams and Associates

Project Bid Date

- Bid Date: Friday, May 3, 2024
- Bid Opening Location and time: Finney County Administration Building at 2:00pm. Bids are due via email, see the instructions to bidders.

Bid Form

- The project is a lump sum bid.
- Onsite work must be completed within the specified windows and the entirety of the work must be completed by the specified completion date in order for grant funding to be accepted.
- Final completion date – July 31, 2024

Project Scope

To add receptacles to the existing Expo center building. This will require the installation of a new panelboard, and cutting of the existing floors.

Items of Note

- Notice to Proceed expected in May 10, 2024.
- Long lead time equipment and materials
- Liquidated Damages

Substitutions

Addendum No. 1

- Pre-Bid Meeting Minutes and Attendance Roster

Discussion and Questions?

Meeting agenda was discussed and the site was walked.



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Pre-Bid Meeting

Attendance Roster

Date: 04/24/2024

Project: Finney County Fairgrounds Building – Receptacle Addition

Name: _____ Company: _____ Telephone: _____ Email: _____
Brad Ross Orazem & Scalora 785-537-2553 bradr@osepa.com

Levi Wilkinson ~~Res. 3 Rd. West 620-403-5266~~ Levi Wilkinson Electrical Inc. 2016
- Kyle Toye Finner County 670-272-7505 16 Toye of Finner company

**FINNEY COUNTY FAIR GROUNDS BUILDING -
RECEPTACLE ADDITION**

209 LAKE AVE, GARDEN CITY, KS, 67846

DATE: 04/10/2024
OSE Project Number: 24008
REVISIONS

1 4/29/2024

E2

SHEET 2 OF 2

