



## **MEMO**

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Project: Finney County Fairgrounds Receptacle Addition  
Project No: 24008  
Date: April 29, 2024

To:	Potential Bidders for the	From: Brad Ross
	Referenced Project	Orazem & Scalora Engineering, P.A.

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The following memo constitutes Addendum No. 1 for the referenced project. Addendum No. 1 is a part of the Contract Bid and Construction Documents. The following items are included in this addendum:

1. Attached are the pre-bid conference minutes and attendance roster.
2. Reference sheet E2, change location of the new panelboard. See sheet E2.

## Pre-Bid Conference Minutes

April 24, 2024

Project Name: Finney County Fairgrounds Building – Receptacle Addition

Project Number: 24008

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### Introductions, Sign-Up Sheet

- Project Engineer: Brad Ross, Orazem & Scalora Engineering
  - Structural Engineer: Mark Hodges, Dudley Williams and Associates
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### Project Bid Date

- Bid Date: Friday, May 3, 2024
  - Bid Opening Location and time: Finney County Administration Building at 2:00pm. Bids are due via email, see the instructions to bidders.
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### Bid Form

- The project is a lump sum bid.
  - Onsite work must be completed within the specified windows and the entirety of the work must be completed by the specified completion date in order for grant funding to be accepted.
  - Final completion date – July 31, 2024
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### Project Scope

To add receptacles to the existing Expo center building. This will require the installation of a new panelboard, and cutting of the existing floors.

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### Items of Note

- Notice to Proceed expected in May 10, 2024.
  - Long lead time equipment and materials
  - Liquidated Damages
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### Substitutions

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### Addendum No. 1

- Pre-Bid Meeting Minutes and Attendance Roster
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### Discussion and Questions?

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Meeting agenda was discussed and the site was walked.



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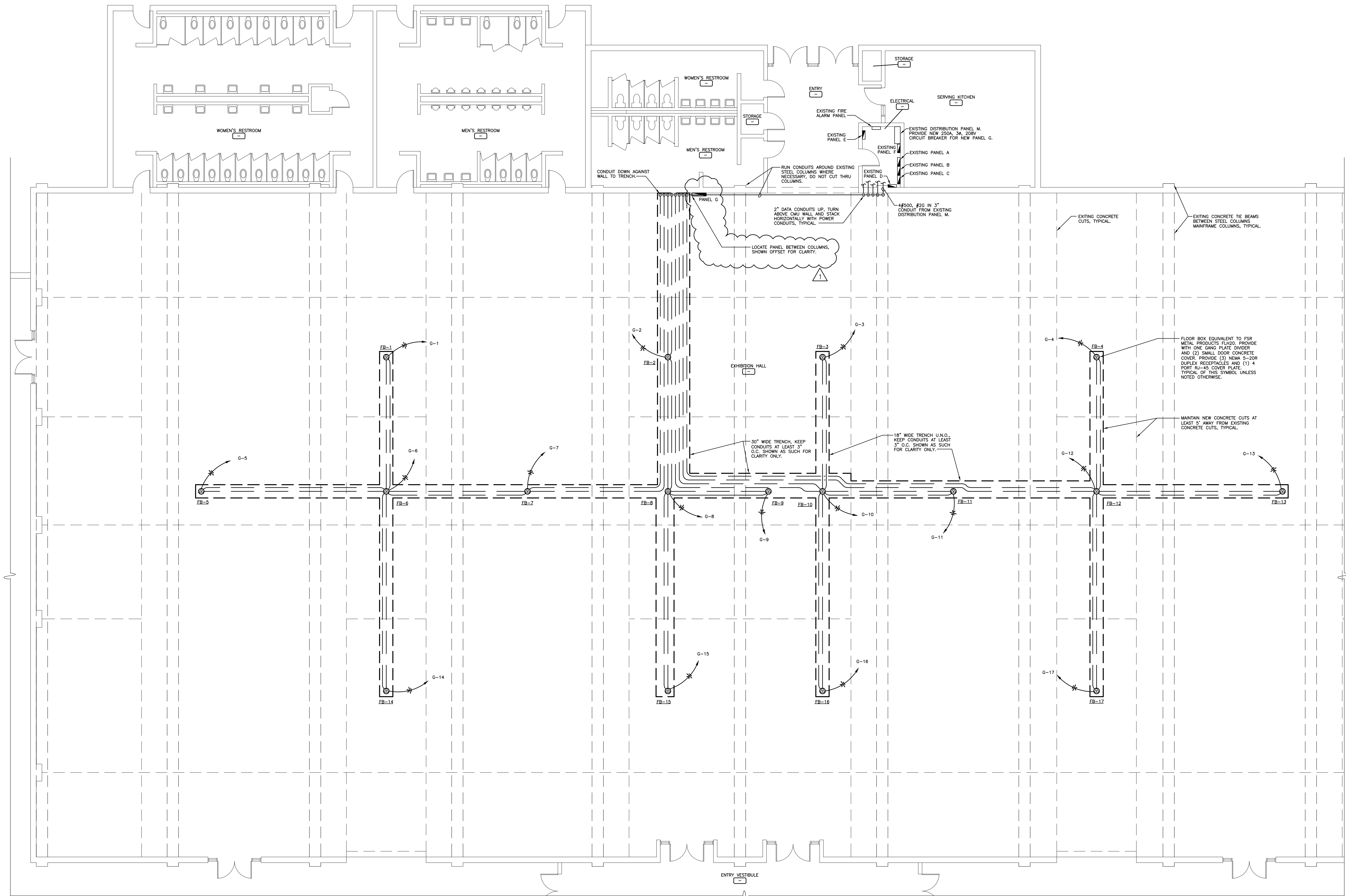
**Pre-Bid Meeting**  
Attendance Roster

Date: 04/24/2024

Project: Finney County Fairgrounds Building – Receptacle Addition

Name:	Company:	Telephone:	Email:
Brad Ross	Orazem & Scalora	785-537-2553	<a href="mailto:bradr@osepa.com">bradr@osepa.com</a>

Levi Wilkison	David's Elec. Inc.	620-408-5866	<a href="mailto:Levi@daids-electric-inc.com">Levi@daids-electric-inc.com</a>
Kyle Soyce	Finney County	620-272-7505	<a href="mailto:ksoyce@finney-county.org">ksoyce@finney-county.org</a>



**FIRST FLOOR PLAN - ELECTRICAL**  
1/8" = 1'-0"