

Image Inquiry

<http://www.efinneycounty.org:8085/pgms/rvimain.pgm?rqstyp=rwcmmenu&>

To use Image Inquiry:

Before you begin you need to find out which time period you will be searching . In the Image Inquiry program you have the choice of Aperture Cards, Old Books, Plat Book Indexes, Unplatted Index Books or Plat. To find out which area you need, follow the timeline . The timeline and how to access follows:

1. Old Books are from patent up to the end of 1972 and require four (4) digits when entering book and page numbers. (ex. Book # 0152, Page # 0063) Most of these documents will give a series of pages because they are multiple pages to the document and each page was numbered individually. You need to get all page numbers to be able to access the entire instrument. Also, some of the book numbers repeat themselves because of the Oil and Gas books. If the first page you view is not what you need, go back and view another selection if the option occurs.
2. Aperture Cards are from the beginning of 1973 up to January 29, 1991 and require three (3) digits when entering book and page numbers. (ex. Book # 075, Page # 123) The entire document should be included in a single entry. Select View or Multi View as with Old Books.
3. Plat Book Indexes allow you to access the index books for platted ground, i.e. subdivisions , from the beginning to about 2006, when the indexes were scanned. Enter your subdivision name and the block you would like to access and select submit. Select View or Multi View as with Old Books.
4. Unplatted Index Books allow you to access the unplatted land, i.e section/township/range. Use a space and then the section number in the Section box. Enter your township using only the two (2) digits in the township in the Township box and the range followed by a W. Remember, indexes were scanned in 2006. Follow through with the selections as with the previous categories
5. Plats will allow you to view or print the plats of a subdivision. To search for a plat enter the first few letters of the subdivision name followed by an asterisk. (*)

**** If any "extra" options appear on your screen in addition to those listed above, access will NOT be granted. It is not a mistake if you are not allowed into other categories.****

Once you have entered the needed information for your search, select submit. When the next page appears with your requested information select the "bubble" or circle next to the appropriate book and page, then select view. If there is a series you would like to view, mark the squares under the M/V column and select the Multiview column located in the bottom left hand corner.

To print a document, print as is standard for your computer/internet.

P.S. Patentrecord PR will come up if you put in "PR" - no zeroes anywhere!